# NEW YORK MEDICAL COLLEGE
A MEMBER OF TOURO UNIVERSITY

Office of the University Registrar
40 Sunshine Cottage Road, Valhalla, New York 10595    Registrar@nymc.edu

**ADD DROP FORM**

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**School:** ☐ Graduate School of Biomedical Sciences  ☐ School of Health Sciences & Practice        **Semester** ☐ Fall ☐ Spring ☐ Summer    **Year**_____

**Student Name**_____        **Student  ID Number:** _____

**Veteran Affairs Student** _____        **International Student:** _____

## DROP / WITHDRAW FROM COURSE

| Course Reference Number (CRN) | Subject & Catalog Number (e.g. EPIM 5002) | Title | Credit(s) | Instructor's Signature (after add/drop deadline) | W / WF Grade* |
|---|---|---|---|---|---|
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***INSTRUCTOR/PROGRAM DIRECTOR:** Use a W grade if a student is withdrawing after the drop deadline. Use a WF grade if the student is failing and more than 50% of the final grade has been determined at the time of withdrawal.

## ADD A COURSE

| Course Reference Number (CRN) | Subject & Catalog Number (e.g. EPIM 5002) | Title | Credit(s) | Instructor's Signature (after add/drop deadline) | Auditing the course? |
|---|---|---|---|---|---|
| | | | | | Yes ☐ No ☐ |
| | | | | | Yes ☐ No ☐ |
| | | | | | Yes ☐ No ☐ |

_____        _____        _____        _____
**Program Director/Dept Chair's Signature**        **Date**        **Student's Signature**        **Date**

_____        _____
**Dean's Signature**        **Date**

**STUDENTS:**

Please visit the TouroOne portal to make payment arrangements for any additional tuition or fees resulting from this course change.

If this course change will drop you below half-time status, please consult Fin Aid Office if you receive financial aid.

If you are an international student and this course change will put you below full-time status, please consult Elizabeth Ward, Office of International Students and Scholars.

Not returning next semester? Speak with your Program Director or Advisor to take a leave of absence or withdraw from the program. If this is your first semester, speak with Admissions.

Auditing a course?  A student may change from credit to audit status through the add/drop deadline. Such students must formally register and pay tuition and any fees associated with the course.

No audits of Physical Therapy and Speech-Language Pathology courses are permitted.

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